# **Privacy Policy**

## **Commitment to user privacy**

Solid Sands is committed to protecting your privacy. You can visit most pages on our site without giving us any information about yourself. But sometimes we do need information to provide services that you request. This document is designed to give a clear explanation of Solid Sands' data processing practices.

If you have any questions or concerns relating to Solid Sands' website or you would like to find out more about how we collect, store or use your personal data, please contact our Data Protection Officer.

## Data Protection Officer's details:

Marianne Damstra PO Box 7897 1008 AB, Amsterdam The Netherlands <u>crm@solidsands.nl</u>

## Information we collect & the primary purpose for collection

We only collect basic personal data about you, which does not include any special types of information or location base information. This does however include name, address, email address, company name, job title, phone number, where and how we have retrieved this information.

We collect this information when you request a demo, subscribe to the blog, request for in depth information or email exchanges. Other options are meeting in person and exchange business cards.

All information is only used for legitimate business purpose, which includes processing enquires, keeping you informed about new development, releases and updates and providing the best possible service to you. Whenever we process data for these purposes we will ensure that we always keep your Personal Data rights in high regard and take account of these rights.

All information provided by you will be held in the strictest confidence.

## **Use of cookies**

When you visit our site, a cookie (a very small text file) is placed on your device. If you accept it, it is used to only provide and assist in the collection of the site visitation statistics. You may refuse the cookie, if you wish. To do so, you will need to check your browser settings.

Solid Sands collect certain information about you computer hardware and software, this includes (however is not limited to):

IP address, browser type, operating system, access time, referring website addresses.

## Links to other websites

Solid Sands' site contains some links to other sites. Please be aware that Solid Sands is not responsible for the privacy practices of such other sites. This privacy statement applies solely to the information collected by Solid Sands.

### Correcting, updating or removing your personal information

Solid Sands will make every attempt to keep your personal data accurate, complete and up to date. If your personal information is incorrect, changes or if you no longer wish to receive information from Solid Sands, we will endeavor to correct, update or remove your information as swiftly as possible. This can be done by e-mailing <u>crm@solidsands.nl</u>.

## **Direct marketing**

If you no longer wish to receive newsletters or other promotional materials, you may op-out of receiving these communications. You can do it by following the unsubscribe link placed in the footer of the promotional email or you can simply contact <u>crm@solidsands.nl</u> and ask to be unsubscribed.

#### **Notification of changes**

Solid Sands reserves the right to amend the privacy policy. In such case the 'last updated' date will be amended accordingly and you will be informed via statement prominently displayed on the website.

## **GDPR** compliance

Solid Sands respects your right to privacy. We ensure all data is managed lawfully, fairly and transparently. You have a right to be forgotten and can email us at <u>crm@solidsands.nl</u> to request your personal data or any information related to privacy.

#### Data storage and retention

The personal data we hold is stored on Solid Sands server of our cloud based customer relation management system ZOHO. Solid Sands retains data for the duration of the customer's or business relationship with Solid Sands. For more information on where and how long you personal data is stored, and for more information on your rights of erasure, please contact the Solid Sands' Data Protection Officer at <u>crm@solidsands.nl</u>.

This policy was last updated February 2021.